

ALDEN CENTRAL SCHOOL DISTRICT
13190 PARK STREET, ALDEN, NEW YORK 14004

NOTICE OF ANTICIPATED VACANCY

POSITIONS: SUMMER SCHOOL SPECIAL EDUCATION TEACHER AIDES (7)
3.5 HOURS PER DAY

LOCATION: ALDEN CENTRAL SCHOOL DISTRICT/INTERMEDIATE SCHOOL

POSTING DATE: January 4, 2024

STARTING DATE: Set Up Date: Monday, July 1, 2024
Hours: 8:15 am to 11:45 am
Program Dates: Monday, July 8, 2024 – Friday, August 16, 2024

SALARY: AS PER NEGOTIATED CONTRACT

QUALIFICATIONS: Must meet Civil Service Requirements – Graduation from high school or possession of a high school equivalency diploma and additional experience and knowledge in particular field where specialized duties are involved.

RESPONSIBILITIES/DUTIES: Assist student(s) to whom assigned in such physical tasks as putting on and taking off outerwear, moving from room to room, and using the restroom. Helps the student(s) in recitation, reading, and other curriculum tasks, guiding and helping them but not teaching them. Performs simple errands and tasks for student(s). Under the supervision of the special education teacher, works with small groups of students to reinforce material initially introduced by the teacher. Accompany the student(s) to whom assigned when trips to the office or the school nurse are necessary. Establishes as fully as possible a supportive and sympathetic relationship with the student(s) without fostering or encouraging intense emotional involvement. Serves as a resource person, if and when requested, to the student personnel evaluation team conferring about the student(s) to whom assigned.

APPLICATION DEADLINE: February 1, 2024

APPLICATION PROCEDURE: Apply with Letter of Intent to:
Sharon Hance, Director of Student and Staff Learning



Adam Stoltman, Superintendent of Schools



Date